



Volunteer Application Form

Section 1 Application

Position applied for

Our Volunteer positions are as follows:

- Home Visitor
- Store Collector
- Events Volunteer
- Cattery Assistant

Section 2 Personal Details

Title Forename(s) Surname

Address

Postcode

Home Telephone

Mobile

Email

Please provide an email address as we would prefer to communicate by email to save postage costs.

Gender Male

Female

Date Of Birth

Section 3 General Health

Are you aware of any medical condition which may affect your ability to undertake the full duties of the post safely and without risk to yourself? Yes
(if yes, please give details) No

Would you like us to make any adjustment to the premises or working arrangements to assist you to undertake your duties for this position? Yes
(if yes, please give details) No

Please give details of any present or previous allergies you may have had including occupational/industrial related causes.

Please note: Any offer of placement will be subject to completion of an Occupational Health questionnaire. Gables Farm Dogs' and Cats' Home will consider making such adjustments as are reasonable in compliance with the Disability Discrimination Act 1995.

Please complete the following if your are applying to become a dog walker

Date of last known tetanus injection

Your surgery will be able to tell you whether you need a tetanus booster. We recommend you keep your Tetanus booster up to date. Please note this will not affect your application.

Section 4 Supporting Statement

Please tell us why you would like to become a Volunteer for Gables Farm Dogs and Cats Home?

Section 5 References

Please give the names and addresses of two people (unrelated to you) who are willing to provide a confidential reference regarding your character and general suitability for the position for which you have applied.

Name:

Name:

Occupation/Position:

Occupation/Position:

Address:

Address:

Telephone:

Telephone:

Fax:

Fax:

Email:

Email:

Do you have any current or previous community/volunteer experience? (If yes please give details)

Section 6 Community/Volunteer Experience

Name and Address of Organisation	Position/Title and duties

Section 7 Other Interests/Activities

Please describe any of your other interests or activities?

Do you have any business interests or spare time activities directly related to animal welfare? (if yes, please state) Yes
No

Section 8 Recruitment Policy

Rehabilitation of Offenders Act 1974: You are required to declare any unspent criminal convictions against you. If you have none, please state "no convictions to declare".

It is Gables Farm Dogs' & Cats' Home's policy to employ the best qualified personnel and provide equal opportunities for the advancement of employees including promotion and training and not to discriminate against a person because of race, colour, national origin, sexual orientation, religion or belief, marital status, disability or age.

I authorise the Organisation to obtain references to support this application once an offer of placement has been made and accepted and release Gables Farm Dogs' & Cats' Home and referees from any liability caused by giving and receiving information.

You must be aware that our Health & Safety policy will require you to attend any relevant Health and Safety training programmes.

Declaration: I confirm that the information given on this form is, to the best of my knowledge, true and complete. Any false statements may be sufficient cause for rejection or if employed, dismissal.

Signed _____ Date _____

Section 9 Data Protection Notice

Gables Farm Dogs' & Cats' Home will use your information, including any which you provide on our application form, to assess your suitability for employment with us.

If your application is successful we will use your information for personnel administration and management purposes.

Please send your completed application form to:

The Secretary, Gables Farm Dogs' & Cats' Home, 204 Merafield Road, Plymouth, PL7 1UQ.